

Minutes

First Unitarian Church of Oakland

Board of Trustees

March 24, 2015

The meeting started at 7:15 PM in the 3rd floor program area at church.

Board members and FUCO ministers in attendance at the meeting were Chris Sutherland, Dan Goss, Rev. Ed Brock, Brian Jeffries, Claudia Morgan, Kris Wedding-Crowell, Charles Masten, Samantha Ames, Jaki Lee, Emily Stopper, and Randall Wright.

Opening Words and Chalice Lighting

Claudia shared an opening reading and lit a chalice.

Consent Agenda

Emily moved, and Kris seconded that we approve the consent agenda (approval of February 2015 minutes). The motion passed unanimously.

Board involvement in Capital Campaign

Chris passed on the hope of the Capital Campaign that the Board members will each individually arrange to make a pledge to the Capital Campaign in order that the team might show our leadership in this area.

Approve Hiring Committee

Randall presented to the Board a slate of candidates for the Contract Minister Hiring Team, which had been put together by the hiring team selection committee. He led the Board in a discussion of the process for selecting the slate, and the qualifications of the individuals on it.

Multiple Board members mentioned that the Hiring Team must hold the antiracism and multicultural lens as it does its work.

Linda talked about the additional work that would come to staff members who would be on the team, and the value that Stefan and she would bring to the work.

Randall moved and Claudia seconded that the Board approve the slate, which consists of Chris Sutherland, Dan Goss, Brian Jeffries, Linda Hodges, Stefan Schneider, Suzanne Van Houten, and Judith Hunt, as the hiring team. The motion passed unanimously.

Annual Meeting

Claudia reported on the status of Annual Meeting planning, which is going well. There are two things still needed: two or three Board members to work at the check-in desk, and approval of the ballot. Emily, Kris, and Sam volunteered to work at the check-in desk. This involves getting to the meeting a little before 8 AM.

Claudia presented an Annual Meeting ballot for the Board's review. She explained that any person either on the ballot or written in after being nominated from the floor requires $50\% + 1$ of the eligible voters who signed in and got a ballot.

The Board discussed other logistical elements related to provisional ballots, floor nominations, and requirements for Board membership. People nominated from the floor must accept the nomination. Nominees can't be required to agree to our Board job description elements, but we can ask them whether they agree to that description in order to inform voters. We will not have color-coded provisional ballots. If there is a question of whether a voter is eligible, members of the Board and ET will make a determination at the time of the distribution of the ballots and do the $50\% + 1$ calculation based on the result of that determination.

The details of the voting process will be explained to the congregation prior to the vote.

Claudia presented an agenda for the Annual Meeting for the Board's review.

Process Monitoring

Dennis Rowcliffe shared observations about our process.

Multicultural Exercise

Dan led us in a multicultural exercise.

Review Organization Chart Draft

Jodie Mathies presented a draft org chart that the ET had crafted with input from the Board/ET liaison committee. The Board discussed various org chart options, and decided that we need to discuss this further at another Board meeting and/or retreat.

Board Retreat Agenda

Claudia led us in a discussion of what we might do at our next Board retreat. Claudia will send out an email to Board members asking what we can do better in bringing on new Board members, what items we want on an agenda, and on what date Board and ET members are available. We plan to invite the ET to our next retreat, and we don't plan to have any action items.

Process Monitoring

Dennis shared observations about our process.

Closing Words

Claudia shared a closing reading.

Adjournment

The meeting adjourned at 9:21 PM.

Respectfully submitted,

Dan Goss

Board Secretary