

Approved Minutes

First Unitarian Church of Oakland

Board of Trustees

February 24, 2015

These minutes were approved by the Board at its meeting on March 24, 2015.

The meeting started at 7:15 PM in the 3rd floor program area at church.

Board members and FUCO ministers in attendance at the meeting were Chris Sutherland, Dan Goss, Charles Masten, Rev. Jacqueline Duhart, Rev. Ed Brock, Brian Jeffries, Claudia Morgan, Kris Wedding-Crowell, Samantha Ames, Emily Stoper, and Randall Wright.

Opening Words and Chalice Lighting

Rev Jacqueline shared an opening reading, and Chris lit a chalice.

Consent Agenda

Emily moved, and Randall seconded that we approve the consent agenda (approval of January 2015 minutes) with that in mind. The motion passed unanimously.

Executive Team turnover

All three members of the Executive Team will have moved on by 12 months from now. The Board discussed options for Executive Team and/or volunteer leadership continuity.

Emily and Charles will talk to Linda Hodges to find out what her concerns about continuing on with the ET are.

Emily and Charles will also meet with the ET to gather information about what they currently do, what they would like to do but aren't able to get to, and any ideas they have on alternate ways of handling some of this work.

We will continue on this topic in March.

Annual Meeting report

Claudia reported on plans for the Annual Meeting. She is sending out report templates to the groups that need to create reports. Judith Hunt has agreed to be parliamentarian, Alex Haider-Winnett has agreed to be secretary, and Claudia is still looking for a moderator.

Dan agreed to write the report on what the Board has done in the last year.

Sam, Randall, and Chris agreed to organize the 9:00 breakfast.

Brian and Chris will create the ballot for the Board member election part of the meeting.

Seating by-laws committee

Rev Ed, and Chris will work on spearheading the putting together of draft by-law changes for the Board to review. Sam and Charles are interested in doing an early review.

Process Monitoring

Dennis Rowcliffe shared observations about our process.

Multicultural Exercise

Rev. Jacqueline led us in a multicultural moment.

Worship Associates Report

Suzanne Van Houten gave a report to the Board on the worship associates program. She shared a vision statement for the program, described a planning/training program that they recently ran, and described the team's hopes and visions for the program in the future. She shared her view that the worship associate program is healthy yet fragile, and that if this is to continue to be a key component of our congregation, it needs to be widely supported and declared as such.

Rev. Jacqueline and Rev. Ed also shared their experiences working with the worship associates program.

Capital Campaign

Rev. Ed, Noemi De Guzman, and Dick Bailey reported on the progress of the Capital Campaign, and passed out a set of campaign bullet points. Board members are encouraged to get as deeply involved in the campaign events as possible. The theme of the campaign is "Preserving a Sanctuary of Hope for Generations."

Committee on Shared Ministry/Faith in Action Ministry

Rev. Ed shared the results of some conversations he's had with people on the subject of the Committee on Shared Ministry. He believes the time is not yet right for a CoSM, but that the church does need a Personnel committee, a Right Relations committee, and a set of covenants to provide a comprehensive framework for relationships within the congregation. He believes that we need an every-four-year assessment of the overall functioning of the church.

Rev. Jacqueline and Rev. Ed both expressed their view that we should not have a committee which has, among its purposes, the goal of protecting or supporting the professional ministers.

Rev. Jacqueline shared that she does not think we need a Faith in Action Ministry committee at this time, but that we might revisit the question of ministry committees when our new contract minister arrives.

Ministry hiring team report

Jodie has sent the Board a draft job description, as well as some samples from other churches. Board members who have suggested edits should get them to Jodie as soon as possible.

Rev. Jacqueline and Chris will find a person to join Charles and Randall in being on a committee that will form the hiring team.

Closing Words

Rev. Jacqueline led us in closing with a song.

Adjournment

The meeting adjourned at 10:20 PM.

Respectfully submitted,

Dan Goss

Board Secretary