

**First Unitarian Church of Oakland**

**Board of Trustees**

**October 28, 2014**

These minutes were approved at the Board meeting on 11/25/14.

The meeting started at 7:15 PM in the 3<sup>rd</sup> floor program area at church.

Board members and FUCO ministers in attendance at the meeting were Dan Goss, Claudia Morgan, Randall Wright, Kris Wedding-Crowell, Emily Stoper, Samantha Ames, Charles Masten, Jaki Lee, Rev. Jacqueline Duhart, and Rev. Ed Brock.

**Opening Words and Chalice Lighting**

Randall shared a reading and lit a chalice.

**Consent Agenda**

Randall moved, and Emily seconded that we approve the consent agenda (approval of September 2014). The motion passed unanimously.

**Capital Campaign recommendations**

Dick Bailey presented the Capital Campaign report to the Board. Four of the six leadership positions have been filled.

The Capital Campaign committee is requesting that the Board participate in a focused feasibility study on the evening of Friday, December 5<sup>th</sup>. The Board agreed to do that.

Charles moved the following: "The ET is authorized to engage into a contract with Bud Swank as specified in the Capital Campaign recommendation" (reference: the report says "Contract with George "Bud" Swank as the capital fundraising campaign consultant to the 2015 capital campaign; total fees not to exceed \$21,000"). Emily seconded the motion. The motion passed unanimously.

Kris moved the following: "The Board authorizes Dick Bailey and Noemi de Guzman to co-chair the 2015 Capital Campaign". Randall seconded. The motion passed unanimously.

The Board discussed issues related to tracking and bookkeeping of Capital Campaign income and expenses.

Sam moved the following: "The Board appoints Chris Sutherland to be the liaison between the Board and the Capital Campaign, subject to Chris' approval". Kris seconded the motion. The motion passed, 6 – 1.

### **Appoint Kevin Mann to JTW**

The Journey Towards Wholeness Transformation Team has recommended to the Board that we appoint Kevin Mann as a member of the JTW TT.

Sam moved the following: “The Board appoints Kevin Mann to the Journey Towards Wholeness Transformation Team”.

Kris seconded the motion. The motion passed unanimously.

### **Stewardship Update**

Kris gave the Board an update on the progress of the current Stewardship campaign.

Kris has come up with a rough estimate of 10,000 hours/year that we (the congregation) spend together worshipping. We spend 50,000 hours/year in other activities together, including meetings, classes, celebrations, and things other than worship.

Kris showed us the new pledge form and explained its parts, and also gave an update on the parties.

### **Process Monitoring**

Jessica Rush shared observations about our process.

### **Multicultural Process Exercise**

Charles led us in a multicultural exercise.

### **Ministry in 2015/2016 church year**

Claudia shared letters from Rick Hecht and Randall on this subject.

The Board engaged in discussion about what our next steps are.

Emily agreed to communicate the timelines of the three options for that church year to the congregation.

The Board has agreed to set up Congregational Conversations about our future ministry every other week starting Nov. 2<sup>nd</sup>. Ideally we will have one or more Board member at every meeting, a non-Board facilitator identified by the LDT, one or more members of the Transition Team, and a process monitor identified by JTW. Rev. Ed has agreed to organize this process. We will have these meetings even if we're not able to reach these ideals for them.

These meetings will follow up on the possible ministry paths laid out by Josh Serle-White.

Board members are encouraged to attend as many of these as they can, so that we can hear the congregation's feedback.

### **Report on decision making process and roles**

The Board dropped this item from the meeting.

### **Rev. Jacqueline installation wrap up**

The Board dropped this item from the meeting.

### **Process Monitoring**

Jessica shared observations about our process.

### **Closing Words**

Randall shared a closing reading.

### **Adjournment**

The meeting adjourned at 10:05 PM.

Respectfully submitted,

Dan Goss

Board Secretary