

## Minutes

### First Unitarian Church of Oakland

#### Board of Trustees

May 27, 2014

\*\* These minutes were approved at the June 24<sup>th</sup> meeting of the Board. \*\*

The meeting started at 7:23 in the 3<sup>rd</sup> floor program area at church.

Board members and FUCO ministers in attendance at the meeting were Jaki Lee, Sam Ames, Kris Wedding-Crowell, Dan Goss, Chris Sutherland, Brian Jeffries, Ed Brock, Emily Stoper, Claudia Morgan, Randall Wright, and Charles Masten.

#### Opening Words and Chalice Lighting

Chris Sutherland shared a reading and lit a (virtual) chalice.

#### Consent Agenda

Brian Jeffries moved, and Emily Stoper seconded that we approve the consent agenda. The motion passed unanimously.

#### ET Q&A

This item is delayed until an ET member arrives.

#### Rev. Jacqueline's Installation

(This item was added to the agenda during the meeting at Rev. Ed's request.) Rev. Ed led us in a discussion related to the process of planning for Rev. Jacqueline's installation.

**Claudia Morgan and Sam Ames agreed to form a committee** whose purpose is to plan Rev. Jacqueline's installation.

#### Security person

(This item was added to the agenda during the meeting at Rev. Ed's request.) Rev. Ed suggested that we consider getting a security person during Sunday morning services. **Chris** will let the ET know that the Board is concerned about break-ins on Castro street during services.

## **Financial Priorities**

Rev. Ed led us in a discussion about the current status of the Stewardship Committee. He reported that Bill Blakely has taken on the role of coordinator of the Stewardship Committee.

Randall reported that he's not able to continue on the Stewardship Committee. **Kris** volunteered to replace Randall in that effort.

Chris led us in a discussion about the current status of the Retire the Debt Committee. **Chris** expects to bring the Board a plan for the effort in July.

## **Rev. Jacqueline Call Committee Debrief**

Randall reviewed the efforts of the Rev. Jacqueline Call Committee and the events surrounding the call. **Randall** agreed to develop an announcement that can be shared on various social media outlets.

The Board reviewed the status of the charge to the committee. Cile Beatty agreed that JTW will take on the part of the charge related to "building support structures which will help ensure the success of Rev. Jacqueline's ministry with us." Cile reported that this will include support structures for the Ministry for Faith in Action position itself, not just Rev. Jacqueline's ministry.

## **Appointment of delegates to GA**

Claudia led us in a discussion about appointing GA delegates, and our charge to them. Claudia made the following motion: "We approve the selection of Joani Blank and Chuck Rosene as delegates to GA with the idea that they represent the multicultural, anti-racist, anti-oppressive values of our church visibly and vocally at GA, that they come back and report to the Board in August, and that they report back to the congregation." Emily seconded. The motion passed unanimously. Claudia will report this motion to Joani and Chuck.

## **Process Monitoring**

Cile shared observations about our process.

## **Multicultural Process Exercise**

Randall led us in a multicultural exercise.

### **Review Items for Future Discussion**

Chris led us in a discussion reviewing the items on our Board's business backlog, with the idea that we would figure out how and when to take on the work they represent.

The Board shared ideas and opinions about the items on our backlog, and things each of us might be willing to work on.

Claudia agreed to send a Doodle poll to schedule the next Board retreat, and Emily agreed to work with her to call members who don't reply to that poll.

The Steering Committee will create a draft of an annual Board calendar, to be reviewed at the Board's next regular meeting. The Steering Committee will also update the backlog attached to the agenda to reflect current status.

### **Annual Meeting Debrief**

Chris reported back on issues mentioned by Board members in email responses related to the Annual Meeting: We didn't anticipate the problems that would come from having fewer nominees than open slots.

Bev Smrha shared the plans of the nominating committee for next year.

### **Process Monitoring**

Cile shared observations about our process.

### **Closing Words**

Chris shared a closing reading.

### **Next Board meeting**

The Board agreed to keep the next meeting on Tuesday, June 24<sup>th</sup>.

### **Adjournment**

Brian moved and Charles seconded that the meeting be adjourned. The motion passed unanimously at 9:43 PM.

## To Do Summary

These people agreed to do these things:

- **Sam:** commence work on the Rev. Jacqueline Installation committee
- **Chris:** Let the ET know that the Board is concerned about break-ins
- **Kris:** Move forward the Stewardship Committee effort
- **Chris:** Bring a Retire the Debt effort plan to the Board by its meeting in July
- **Randall:** Craft an announcement about Rev. Jacqueline's call that can be shared via social media
- **Cile:** Carry forward the goal of "building support structures which will help ensure the success of Rev. Jacqueline's ministry with us"
- **Joani Blank and Chuck Rosene:** Go to GA, bring back a report to the Board in August, and report to the congregation
- **Claudia:** Report to Joani and Chuck that the Board has appointed them, and with the charge. Create Doodle poll for next Board retreat. Commence work on the Rev. Jacqueline Installation committee
- **Emily:** Work with Claudia to call Board members' response to scheduling the next Board retreat
- **Steering Committee (Chris, Claudia, Brian, Dan):** Create a draft of an annual Board calendar to be reviewed by the Board

## Board Action Summary

The Board took the following actions:

- The Board formed a committee to plan the installation of Rev. Jacqueline (action taken without a motion).
- Delegated Chris to inform the ET that the Board is concerned about break-ins on Sunday morning (action taken without a motion).
- Delegated Kris to replace Randall as the Board's representative to the Stewardship Committee
- Appointed Joani Blank and Chuck Rosene as delegates to GA

Respectfully submitted,

Dan Goss

Board Secretary