

First Unitarian Church of Oakland

Board of Trustees

April 22, 2014

(These minutes were approved by the Board at its May 27th, 2014 meeting.)

The meeting started at 7:17 in the 3rd floor program area at church.

Board members and FUCO ministers in attendance at the meeting were Jaki Lee, Charles Masten, Kris Wedding-Crowell, Emily Stoper, Brian Jeffries, Dan Goss, Ed Brock, Chris Sutherland, Randall Wright, and Sam Ames.

Opening Words and Chalice Lighting

Kris Wedding-Crowell and Charles Masten opened the meeting with a reading (brought by Emily Stoper) and lit a chalice.

Consent Agenda

Emily Stoper moved, and Randall Wright seconded that we approve the consent agenda. The motion passed unanimously.

Financial Priorities

Brian Jeffries led us in a discussion about financial priorities. Rev. Ed Brock started with a report on a plan he's formulating for the Stewardship and Capital campaigns.

Dan Goss made the following motion: "The Board appoints Randall Wright and Ed Brock to form a Stewardship Committee which will be in charge of running the Stewardship campaign. The Stewardship Committee will report to the Board at the Board's request, and is asked to bring a pledge estimate to the Board by December 15, 2014. The Stewardship Committee will get from the Executive Team a pledge revenue target by August 10, 2014." Seconded by Emily Stoper. The motion passed unanimously.

Chris Sutherland made the following motion: "The Board appoints Chris Sutherland and Ed Brock to form a Retire the Debt Committee which will begin meeting this summer and start a campaign no earlier than the end of the Stewardship campaign. The Committee will give an interim report to the Board no later than at the Board meeting in September 2014." Brian Jeffries seconded the motion. The motion passed unanimously.

Chris reviewed the terms of the Maryann and Tom Haw Fund for Community Ministry for the benefit of new Board members.

Transition Team Report

Members of the Transition Team came to the Board meeting and asked questions from the Board, and invited questions and comments from the Board as a follow up to the report that was submitted in writing to the Board prior to the meeting.

Rev. Jacqueline Call Committee Report

Randall took questions and comments from the Board on behalf of the Rev. Jacqueline Call Committee as a follow up to the report that was submitted in writing to the Board prior to the meeting.

Multicultural Exercise

Dan led the Board in a multicultural exercise.

Process Monitoring for Board Meetings, and Plan for More Board Training

Chris will ask Claudia to create some Doodle polls for setting up Board retreats into the next 6 – 9 months.

Chris will ask Rev. Kurt Kuhwald to ask JTW to have one of their members at our Board meetings to do process monitoring.

Dan will add the parking lot items from the retreat to the Items for Future Discussion section of the agenda.

Further Discussion of Board Retreat, and Highest Priorities for Board's Attention This Year

The Board discussed which groups that are in place are looking after some of the high-priority issues in the church. The Board also discussed ideas for moving some of these issues forward.

Annual Meeting Debrief

Board members will send ideas on how to improve the Annual Meeting, what worked, and what didn't work to Chris via email.

Closing Words

Emily Stoper read a poem in closing.

Adjournment

The Board adjourned at 9:46.

To Do Summary

These people agreed to do these things:

- **All Board members:** send ideas on how to improve the Annual Meeting, what worked, and what didn't work to Chris via email.
- **Dan:** add the parking lot items from the retreat to the Items for Future Discussion section of the agenda.
- **Chris:** ask Rev. Kurt Kuhwald to ask JTW to have one of their members at our Board meetings to do process monitoring.
- **Chris:** ask Claudia to create some Doodle polls for setting up Board retreats into the next 6 – 9 months.

Board Action Summary

The Board took the following actions:

- Dan Goss made the following motion: “The Board appoints Randall Wright and Ed Brock to form a Stewardship Committee which will be in charge of running the Stewardship campaign. The Stewardship Committee will report to the Board at the Board’s request, and is asked to bring a pledge estimate to the Board by December 15, 2014. The Stewardship Committee will get from the Executive Team a pledge revenue target by August 10, 2014.” Seconded by Emily Stoper. The motion passed unanimously.
- Chris Sutherland made the following motion: “The Board appoints Chris Sutherland and Ed Brock to form a Retire the Debt Committee which will begin meeting this summer and start a campaign no earlier than the end of the Stewardship campaign. The Committee will give an interim report to the Board no later than at the Board meeting in September 2014.” Brian Jeffries seconded the motion. The motion passed unanimously.

Respectfully submitted,

Dan Goss

Board Secretary