

**First Unitarian Church of Oakland**  
**Board of Trustees Meeting**  
**October 22, 2013 - 7:15 pm to 9:30 pm at 3<sup>rd</sup> Floor, Open Space**

The Board of Trustees meeting started at 7:25 pm

Board members present: Margaret Woodside, Jaki Lee, Jill Miller, Rev Ed Brock, Brian Jeffries, Dan Goss, Claudia Morgan, Chris Sutherland, Andy Lee, Randall Wright and Anne Lown

Guests: Ron Weisberg, Liam Aleguire, Kurt Kuwald, Claire Eustace, Charlotte Dickson, Jodie Mathies, Bev Smrha and Giselle Ampuero

**September Minutes approved**

-Jill moved and Margaret seconded --the September board Minutes were approved unanimously

-Discussion about closed sessions: our bylaws only allow for closed sessions to discuss personnel matters. This board will not meet in closed sessions in the future unless it is about a personnel matter.

Special meetings are separate meetings where we do not conduct board business.

**Committee on Shared Ministry--Final report** **Charlotte Dickson**

The current CoSM, now consisting of Liam Aleguire and Charlotte Dickson, intends to disband effective October 22, 2013 in order to make way for an interim transition committee or similar body that will work with the BOT and Reverend Brock to conduct the inquiry, reflection and feedback of year 1 of the interim process. We are pleased to have served the congregation as members of the CoSM, and we are ready for a break from this work.

Charlotte acknowledged Liam's role on the CoSM saying that he showed the utmost integrity. Both Charlotte and Liam have been on the CoSM (formerly CoM) for 4 years.

Since we submitted our annual report, the CoSM has organized a series of listening sessions with the ordained member ministers of the congregation. Additionally, we conducted Rev Jacqueline Duhart's third and final evaluation for the UUA Ministerial Fellowship Committee. This evaluation expressed our deep confidence in Reverend Jacqueline's ministry with our church.

Next Steps:

1. The BOT will need to assume the functions of the CoSM related to reviewing and making recommendations regarding ministerial sponsorship, ordination and endorsement.
2. The nominating committee and board need to think about this issue for the nominating process for next year. The Nominating Committee of the Congregation should review the premises and procedures that shape the current BOT nominations and election process. In particular, we need to resolve the question of whether it recommends a slate of candidates for open board seats for approval by the congregation, or whether it recommends a

list of individual candidates who then run in a competitive race. As you may recall, this issue came up during the nomination and election process in March 2013 but was not resolved.

3. The BOT, in consultation with the interim minister or next settled minister, should take up the question of whether to re-establish a Committee on Shared Ministry in the future.

4. We want to recommend that we do reconstitute a new committee, important for a church with Policy Governance.

The board commended the CoSM members for all the hard work they have done and for all the truths the members have told.

**Motion to acknowledge all the CosM members made by Margaret, seconded by Brian. All in favor of the commendation—unanimous.**

### **Ordination for Marcus Leifert**

**Dan Goss**

Marcus Leifert would like to be ordained by FUCO. He has grown up in this church and has recently passed the fellowship committee procedure with the highest of honors. The procedure is that an ordination committee is formed. The new committee meets with Marcus and then comes back to the board with a recommendation.

**Randall moved and Brian seconded to empower an ordination committee and to have Dan be the chair. Others with interest can approach Dan. Unanimous support.**

### **Discussion about calling Rev. Jacqueline**

**Rev. Ed**

Rev Ed laid out a time frame for the process of calling Rev. Jacqueline

### **Transitions issues**

What is a transition committee? It goes from the departure of Rev Kathy, includes the calling of Rev. J and into the future of the church moving towards a long-term minister. Rev Ed will allow for a set of options for activities of that committee. At the next meeting Rev. Ed will discuss transition issues. Send Rev Ed questions that we want addressed about the process of transition.

Next meeting, allow 30 minutes for the discussion about transition.

### **Nominating Process for the next board**

We must talk about the nominating at the next meeting and have discussion about timeframe and process.

### **Process Monitoring with respect to power and privilege**

**Dan**

Who should do it, JTW or the board? Many board members said it would be good to have JTW (or ARE) do a training session with the board so the board is equipped to do process monitoring for itself. The board agreed that at the next board retreat—we will receive training in process monitoring and spend some social time.

*Margaret and Jaki and Chris will plan the next board retreat.*

### **Stewardship Report-**

**Bob**

We are in the middle of the campaign:

- Stewardship parties are happening.
- 2 weeks to go, wrapping up on Nov 3.
- We have a system for tracking time, talent and treasure so we will be more accurate going forward.
- They have had 28 pledging units commit so far for a total of \$116,306 and \$93,142 for the operating budget. And \$23,164 towards Rev J's salary. Out of the 28, 6 are new members.
- Every month the stewardship will make a report.
- We need board members for Nov 3, and for the Oct 27<sup>th</sup> table.

Men's fellowship has volunteered to do some phone calling. Board members have been sent forms to sign and pledge.

### **President's message--**

**Chris**

All board members are leaders and pledging is part of that leadership, or working towards Stewardship in a variety of ways.

5 people from our congregation will be at a workshop this week-end on fundraising, sponsored by the PCD.

### **ET Report**

**Molly**

- We have a financial leadership team: Sharon Dolan and Gail Schultz and Molly Hermes.
- We are re-looking at the financial picture and adjusting estimates of our situation. It might be better than we think, but still, not really strong.
- We have a total of a 36% increase in pledges.

The board acknowledged and appreciated the caring, careful and good work of the financial team.

JTW carried out process monitoring

Multicultural Exercise-Brian

Meeting adjourned: 9:40 pm