

Minutes
First Unitarian Church of Oakland Board of Trustees
July 27, 2010

The meeting started at 7:30 P.M. in the Starr King room at church.

In attendance at the meeting were Jon Greer, Noemi de Guzman, Dan Goss, Rinda Bartley, Giselle Ampuero, ReeAnn Dixon, Bob Crowe, Charles Williams, Bev Smrha, Charla Weiss, and Julie Baeder.

Dan Goss opened the meeting with a reading and lit the chalice.

Agenda: No changes were made.

Consent agenda: No changes were made. Bob Crowe moved and Giselle Ampuero seconded approving the consent agenda, which included the following items:

- Approve minutes from June 22, 2010, Board meeting
- Acknowledge receipt of monthly Senior Minister's report, July 2010.

The motion passed unanimously.

Board Role and Limits: Code of Conduct Issue:

The Board considered Rinda Bartley's offer to resign from the Board of Trustees, and her own guidelines for avoiding conflict of interest if we don't accept her offer, following the hiring of her wife, Laila Ibrahim, to the staff of the church (with Rinda Bartley recused).

ReeAnn Dixon moved and Jon Greer seconded a motion to reject Rinda Bartley's offer to resign. The Board approved this motion unanimously (with Rinda Bartley being absent). Rinda Bartley returned to the meeting.

The Board will communicate this situation and our action to the congregation. ReeAnn Dixon and Jon Greer will draft this communication.

Rinda Bartley left the room again as Charla Weiss and Julie Baeder explained how the ET and hiring committee dealt with the set of issues related to hiring a member to be an employee.

Process Observations

Process observations were made by Giselle Ampuero and Bob Crowe.

Journey Towards Wholeness Transformation Team Report

Charles Williams reported on the current activities of the JTWT. A subcommittee of the Board and JTWT recently met, and plan to review and update proposed motions for Board consideration, related to the relationship between the Board and JTWT.

Annual Board Calendar

Rinda Bartley led the Board through a discussion of a calendar of church/Board events and tasks for now through June of 2011, as well as a calendar template of Board activities. The Board will use these calendars to help in setting its agenda.

Noemi de Guzman and Rinda Bartley will work to keep the specific calendar up to date, and Board and ET members are encouraged to send information needed for this effort to them.

Leadership Development Team Succession

Rinda Bartley led the Board through a discussion about how the Board liaison to the Leadership Development Team position will be filled.

Rinda Bartley will be leaving her position as Board liaison to the Leadership Development Team.

Rinda Bartley will report to the Leadership Development Team the sense of the Board that the LDT can and should invite the current Board president to join the LDT in an ex-officio, advisory role for a year.

Board members are also encouraged to volunteer to be the liaison Board member to the LDT.

Fundraising Update: Diversity of Ministry

Charla Weiss reported that we have raised \$38,000 towards a goal of \$50,000, and that only half of the Board members have contributed towards that fund.

Summary of Discussion Highlights and Decisions for Institutional Memory

- The Board had a delicate conversation about member/employee roles and employee/family on Board roles, and that the statements were thoughtful and sensitive.
- Board and ET members will send Rinda Bartley and Noemi de Guzman information about calendar dates.
- Glad to be doing this good work, even though it's July.
- Rinda Bartley would not mind hearing parts of the discussion she missed, later off-line.
- We'd like to see the preparatory, dependency dates added to the calendar.
- Appreciation for the member as employee discussion.
- We need to finalize the Annual Meeting date.

Next Steps: Assignments and Next Meeting Agenda

Noemi de Guzman led us through a process of setting next month's agenda.

Process Observations

Process observations were made by Bev Smrha and Charles Williams.

Closing

Dan Goss led us in a closing.