

Minutes

Board of Trustees, First Unitarian Church of Oakland

March 24, 2009 – 7:40 to 10:00 p.m.

Trustees Present: Rinda Bartley, Noemi de Guzman (Secretary) Dan Goss (Vice President), Jon Greer, Claire Eustace (President), Roger Hallsten, Gail Schulz (Treasurer), Bev Smrha and Charles Williams.

Outgoing Trustees Present: Mark Savage (past President) and Richard Bruehl

Others Present: Eva Bunce (scribe), Rev. Kathy Huff (Senior Minister), Charles Masten and Charla Weiss (Executive Team)

Charles Williams led the opening.

A Litany of Welcome was performed for new Trustees Rinda Bartley, Roger Hallsten and Bev Smrha and good-bye for outgoing Trustees Mark Savage and Richard Bruehl.

The following officers were approved for 2009-2010:

Claire Eustace, President
Dan Goss, Vice President
Noemi de Guzman, Secretary
Gail Schulz, Treasurer

1. **Consent Calendar** – Jon Greer moved, Dan Goss seconded a motion to approve the minutes of the February 24, 2009 Board meeting, and acknowledge the Senior Minister's report, the asset management/building usage report, the Committee on Ministry's semi-annual report, the notice of Steering Committee action on annual priorities, and the JTW Transformation Team's semi-annual report.
2. **Vision 2012** – Rev. Kathy facilitated the small group discussion question on individual experiences about what it was like to be an ally and a bystander in the context of Vision 2012.
3. **Annual Executive Team Evaluation and Report** – Report submitted in writing. The ET would like to see this report be more reflective of policy governance practices in the future.
4. **Annual Program Health Evaluation and Report** –Submitted in writing. Discussion revolved about how the Board and ET can best monitor the program

health of the church. It was determined that the process for monitoring of ends needs attention and clarification.

5. **Leadership Development** – Rev. Kathy submitted a draft “Leadership Development Team” proposal in writing and discussed the board’s potential role in such a team.
6. **Church Annual Meeting Improvements** – Questions revolved around its purpose, the making of the agenda, how to encourage and contain discussion of issues, the scope of the congregation’s decision-making power and the need for the congregation to know what to expect at the meeting.
7. **Resolution to Authorize Opening of Accounts at Community Bank of the Bay** – Roger Hallsten moved, Charles Williams second a motion to resolve that: The Board of Trustees of the First Unitarian Church of Oakland hereby authorizes the Church Manager, Charla Weiss, to open checking, savings and certificate of deposit accounts, at her sole discretion, at the Community Bank of the Bay for handling the funds of the church. Approved.
8. **Board Retreat** – The Board retreat will be held on Saturday, April 11, 2009 from 9:00 a.m. to 3:00 p.m. at the home of Gail Schulz. It was suggested that Linda Laskowski be invited to give some training in policy governance. Claire Eustace, Charles Williams and Kathy Huff will generate an agenda. It was requested that Board members submit ideas and suggestions of useful topics.
9. **Consultants’ Recommendations** – On the recommendation of the Consultants’ Recommendations Committee Subgroup, it was decided that articles be written about progress on implementing the recommendations for both the *Chalice Chatter* and *Sower*.

Respectfully submitted,

Eva Bunce, Scribe

Approved on May 26, 2009