

Minutes

Board of Trustees, First Unitarian Church of Oakland
June 24, 2008 – 7:40 to 10:51 p.m.

Trustees Present: Richard Bruehl, Noemi de Guzman, Claire Eustace (Vice President), Dan Goss, Jon Greer, Mark Savage (President), Gail Schulz (Treasurer) and Charles Williams.

Others Present: Eva Bunce, Judith Hunt, Charles Masten, and Charla Weiss.

1. **Consent Agenda** – The Church Manager’s report and Executive Team’s Annual Report on Program Health were pulled for discussion, and a Church Manager’s Financial Report had not been distributed. Jon Greer moved and Gail Schulz seconded a motion to approve the May 2008 minutes. The motion passed unanimously.
2. **Debriefing of Conversation with Congregation on Growing our Beloved Community and Vision 2012** – Approximately 25 to 30 people attended the conversation and shared their concerns and truths, and appeared to appreciate the opportunity. Some who attended used chaplain services. Many different perspectives were articulated. It was felt that this type of conversation should continue, perhaps in different formats with stated topics. Vision 2012 is becoming an integral part of the life of this church but much good work and growth remain, both in understanding and practicing our vision of growing the beloved community. Noemi de Guzman, Charles Williams, and Mark Savage volunteered to assume a portfolio of considering and recommending next steps and future events that the Board might undertake to promote Vision 2012.
3. **Vision 2012** – Each person listed items that are taking place because of Vision 2012 and what each felt still needed to be done.
4. **Prioritized Board Retreat Items** – Board members further volunteered for the top priorities identified at the Board retreat, and Mark Savage will circulate the list. Draft policies related to stewardship and budget, and ministerial/staffing patterns will be prepared in time for discussion by the August Board meeting.
5. **Spirit Fund-Raising** – The First Annual Prom was an enjoyable event that could possibly be repeated. It is important to notify those with duties of the exact date and time of the event.

Planning for the Cabaret Night is progressing and Claire Eustace and Richard Bruehl continue to spearhead this effort. More ideas for entertainment and entertainers as well as assistance are needed.

The appeal for donation of the economic stimulus checks received from the Internal Revenue Service has resulted in contributions of approximately \$2100, before deducting the expenses of the mailing.

6. **Sabbatical Letter** – Claire Eustace will draft for the Board’s consideration the letter to Rev. Kathy requested by the Sabbatical Leave Steering Committee, which would outline for her the work and challenges of the Board during her sabbatical.
7. **Church Manager and Program Health Reports** – There was discussion surrounding the desired content of the reports to the Board. The Board might re-evaluate various Ends Policies to make sure they give the necessary guidance to achieve the desired results. Claire Eustace moved, Richard Bruehl seconded a motion to acknowledge the Church Manager’s Report and the Executive Team’s Annual Report on Program Health. Approved.
8. **Executive Team Report** – Board members appreciated the new format for the report. The Executive Team has approved the Dreaming Team’s time change. Jon Greer moved, Claire Eustace seconded a motion to acknowledge the Executive Team’s Report. Approved.
9. **Executive Session** –The Board went into Executive Session to hear and discuss a presentation from the Executive Team on a confidential personnel matter, the Executive Team’s decision not to renew Kim Rankin’s contract as Director of Music Ministry when it expires on June 15, 2008. Following the Personnel Manual, the Board President had previously reviewed the Executive Team actions to determine whether Board policies and limitations had been properly observed, and concurred in the decision. The Board believes that the Executive Team complied with Board policy and supports the Executive Team's decision as it does all ET decisions that do not violate policy.

The meeting was adjourned at 10:51 p.m.

Respectfully submitted,

Eva Bunce, Scribe