

**First Unitarian Church of Oakland
Board of Trustees Meeting
June 27, 2006, 7:03 p.m.**

Board members present: Richard Bruehl, Karen Eng (Secretary), Reneé Harper, Laila Ibrahim (Board Vice President), Bob Hood (Board President), Jack Macy, Cathy Rion and Mark Savage.
Also in attendance: Judith Hunt (Executive Team), Rev. Kathy Huff (Congregational Minister), and Charla Weiss (Church Manager).

Actions Needed

Bob Hood, Jack Macy and Laila Ibrahim – Propose procedure for the Board to recommend Church Manager’s compensation
Mark Savage – Work on bringing By-Law up-to-date
Laila Ibrahim and Cathy Rion – work with JTW Team to develop ends policy related to the work of JTW.

The Chalice was lit and those in attendance checked in.

Thank You Cards Cards were passed around for signature.

New Meeting Format (Laila Ibrahim) The proposed new format for Board meetings was presented as follows:

Suggestions for thank you cards need to be sent to the Vice President who will then assign one Board Member the task of writing them for signature at the next Board meeting.

Suggestions for topics for *Sower* articles should be sent to the Vice President who will then assign the writing task to a Board member.

Items for the consent calendar and agenda need to be sent to the Steering Team by the third Tuesday of the month.

A process observer will be assigned each month. This task is envisioned as a means to help keep Board meetings focused. Evaluate after 6 months.

Linkage meetings will be held with leadership groups and stakeholders as a way to foster communication, team building and collaboration. Decisions will not be made at these meetings. The September meeting will be with the ET, the November meeting with the Council of Convenors. The January linkage meeting will be the January 26-28 Leadership Retreat.

Board Policy (Laila Ibrahim) There was considerable discussion regarding the Compensation Policy. Questions discussed included: who has authority to hire; who enters into contract; what guidelines were used to set salary levels; and who sets salary levels. Mark Savage will refine this proposed policy based on tonight’s discussion for consideration at the next meeting.

Stewardship Campaign (Bob Hood) The Stewardship Committee is hard at work and expects Board members to take an active part in the campaign. The campaign kick off is scheduled for early October and Celebration Sunday for the end of October.

Group Work The Board members broke into sub-groups to work on their assigned tasks. Groups should be able to report back to the entire Board in August.

Consent Calendar – Approval of May Minutes

The meeting was adjourned at

Respectfully submitted,
Eva Bunce, Scribe