

**First Unitarian Church of Oakland
Board of Trustees Meeting
May 23, 2006, 7:05 p.m.**

Board members present: Richard Bruehl, Karen Eng (Secretary), Reneé Harper, Laila Ibrahim (Board Vice President), Bob Hood (Board President), Jack Macy (Treasurer), Cathy Rion and Mark Savage. **Also in attendance:** Rev. Cinnamon Daniel (Education Minister), Judith Hunt (Executive Team), Rev. Kathy Huff (Congregational Minister), Jane Voytek (Stewardship Committee), Charla Weiss (Church Manager) and Charles Williams and Ingrid Mittermaier (Journey Towards Wholeness Transformation Team)

Actions Needed

Bob Hood, Jack Macy and Laila Ibrahim – Continue work on the Church Manager compensation procedure.

Katrinca Ford, Reneé Harper and Mark Savage – Work on By-Law Amendments.

Laila Ibrahim and Cathy Rion – work with JTW Team to develop ends policy related to the work of JTW.

Karen Eng and Bob Hood – Write policy guiding Executive Team on the selection of delegates to District and General Assemblies for adoption by the Board in September.

The Chalice was lit. The theme was the effect of holding onto past hurts and ways to move beyond the hurt.

Thank You Cards (Bob Hood) Cards were sent to Carol Thornton for organizing garden maintenance; Mitra Rahnema and Kelly Asprooth-Jackson for leading the high school group for the past two years; Peggy Macy, Mike Dwyer and Lauren Schneider for leading Our Whole Lives for middle school this year; and Kim Rankin, the Music Committee and the Chancel Choir for the choral fundraiser.

Stewardship Committee (Jane Voytek) This year's stewardship campaign title will be *Reach for the Stars*. The core committee will consist of Jane Voytek, Rinda Bartley, David Fry, Jon Greer and Bob Hood as Board liaison. The central message for the campaign has not yet been determined, so the Board can give its input to any of the committee members. The campaign is planned to consist of small group meetings and then individual visits with the final celebration scheduled for November 5. The Board discussed the fact that the campaign is underfunded; the proposed cost for the campaign exceeds what is available in the Board allocation, which is where the committee's money is. It was affirmed that the spending for the campaign needed to be limited to the amount designated in the budget.

Committee on Ministry (Judith Hunt) Judith added her comments to the written annual report which was distributed to the Board. The CoM stated that our Shared Ministry is in good health. The CoM expects to complete its review of the Congregational Minister by early fall; the Board will receive a written report. The committee members are Randall Wright, Peggy Macy, Tom Bretthauer, Chris Sutherland and, if approved, Rick Hecht.

Church Manager Report (Charla Weiss) Charla commented on her written report.

Journey Towards Wholeness Transformation Team (Charles Williams and Ingrid Mittermaier) The co-chairs presented their annual report for the past year and the newly prepared strategic plan for work in the future. In response to the question of how the Board could support the Transformation Team, they requested support for child care.

Education Minister Report (Rev. Cinnamon Daniel) Rev. Cinnamon commented on her written report, highlighting the success of having families pay to enroll their children. Attendance was higher and more regular in that class this past year. She also informed the Board of how she has prepared for the transition. A Starr King student will coordinate next year's intergenerational services and share leading those services with Rev. Kathy and our new intern Chris Long.

Congregational Minister (Rev. Kathy Huff) Rev. Kathy highlighted parts of her written report. She lifted up that she is asking other ordained ministers in the congregation to serve on a volunteer basis as chaplains to help her and the pastoral associates continue to serve the pastoral needs of the congregation. She reviewed last year's activities and plans for next year.

Executive Team (Judith Hunt) This was Judith's first meeting with the Board, and in her report she shared information about staffing and building use.

Compensation Policy (Laila Ibrahim) It was agreed to continue refinement of this policy on line.

Consent Calendar – It was moved by Laila Ibrahim, seconded by Reneé Harper to:

- Approve the April minutes
- Sponsor Mitra Rahnema to the UU Ministry
- Appoint Tom Luce as GA Delegate
- Appoint Rick Hecht to the Committee on Ministry.

The meeting was adjourned at 9:40 p.m.

Respectfully submitted,
Eva Bunce, Scribe