

First Unitarian Church of Oakland
Board of Trustees Meeting
November 22, 2005, 7:00 p.m.

Board members present: Karen Eng (Secretary), Katrinca Ford (Board President), Renee Harper, Bob Hood (Board Vice President), Laila Ibrahim, Jack Macy, Cathy Rion and Tom Haw.
Also in attendance: Dan Goss (Executive Team), Rev. Kathy Huff (Congregational Minister), Rev. Cinnamon Daniel (Education Minister) and Charla Weiss (Church Manager). Brian Ferguson, Starr King student, observed.

Assignments:

Dan Goss and Bob Hood – continue work on wording of job description for Board Treasurer to propose to the congregation to amend the by-laws.

Karen Eng – Article for The Sower about church growth due by December 10.

Renee Harper and Laila Ibrahim – continue work on Ends Policy.

Kathy Huff – put Membership Growth and Development question on the Leadership Retreat agenda.

The Chalice was lit.

Text of the Month The text of the month is the story of two Buddhist monks.

Letters of Appreciation: Notes sent to Agatha Buell for her service as Middle School RE teacher and to Brett Andrews for his work on the Canvas Committee.

Ends Policy (Renee Harper and Laila Ibrahim): Draft Ends Policy was distributed and discussed. We were able to come to substantial agreement on statements about Spiritual Growth, Stewardship, Evangelism and Justice. Work continues on Service and Fellowship end policies, with input from other Board members.

Annual Plan (Katrinca Ford): Annual Plan document discussed and modified. The Board agreed that while it could be further wordsmithed, it was good enough to be adopted. Tom Haw moved, Bob Hood seconded approval of plan. Passed.

Membership Growth and Development will be a major theme for this year's Leadership Retreat.

Stewardship Campaign (Bob Hood): Pledges to date total \$408,000 with 74 pledging units still outstanding.

Preliminary Budget (Charla Weiss): The preliminary budget was presented and its requirements and assumptions explained. It is not yet balanced. The Executive Team will present a balanced budget to the Board in December, based on results of the Stewardship Campaign.

Reports to the Board

Congregational Minister (Kathy Huff): Report was reviewed.

Education Minister (Cinnamon Daniel): Report was reviewed. She repeated her call for congregants to engage with her for pastoral counseling.

Office Manager (Charla Weiss): Report was reviewed. Gail Schultz has agreed to serve as Co-Chair of the Reconstruction and Restoration Committee.

Board Business (Katrinca Ford)

Nominating Committee: The committee consisting of Renee Harper, Bob Hood and Cathy Rion will begin work of putting together a slate of candidates for Board for terms beginning March, 2006. The hope is to get started on this early enough so that potential candidates might attend the Leadership Retreat at the end of January.

Board Member Resignation: Michael Rothhammer has resigned from the Board. His term ends in 3 months so the seat will be filled at the next congregational meeting.

December Meeting: Because of the holidays, the next Board meeting is scheduled for December 20, 2005 (3rd Tuesday). The Steering Committee of the Board will not meet in December. The sole agenda item is to pass the budget. Board members indicated that they will be able to make a quorum.

Consent Calendar

October Minutes: Approved

Childcare: The following, adopted by the Board on May 27, 2003 and reaffirmed on November 22, 2005, will be inserted in the Policy Governance Document.

The Board of Trustees of the First Unitarian Church resolves to provide funding for child care services as necessary during monthly Board meetings and semi-annual Board retreats.

Moved, Laila Ibrahim, seconded, Tom Haw, approved.

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,
Eva Bunce, Scribe