

First Unitarian Church of Oakland
Board of Trustees Meeting
January 25, 2005, 7:00 p.m.

Board members present: Sharon Dolan, Renee Harper, Tom Haw, Bob Hood, Michael Rothhammer, Katrinka Savage, Maud Steyaert and Jane Voytek. **Also in attendance:** Bob Adams, Rev. Cinnamon Daniel, Dan Goss, Rev. Kathy Huff, Darlene Pagano, Eleanor Piez and Charla Weiss.

The Chalice was lit. The Text of the Month was read and there was a brief check-in.

Policy on Governance Use of Name (J. Voytek and M. Steyaert). After much discussion, with Justice Council members Bob Adams, Darlene Pagano and Eleanor Piez present and participating, it was moved and passed that the following be added to Section II *Executive Team Role and Limitations*, Sub-Section A *Practices* after paragraph *Shared Ministry* a new numbered item (number 5) as follows:

5. In approving use of the name "First Unitarian Church of Oakland" publicly to endorse, or support a position, person, or event:
 - a. Reserve use of the name for issues that reflect a core value of the church, and are not already endorsed by an organization or coalition of which the church is a member;
 - b. Ensure that the issue has broad though not necessarily unanimous congregational support;
 - c. Support committees and councils in exercising their right to support a position, person, or event using the name of the committee or council as long as it is consistent with its policies and procedures.

Proposal on Accessibility (K. Ford). Initial discussion on ways to gather input from members of the congregation regarding accessibility when changes are made to the facility. This item needs further study and discussion will continue.

Executive Team (D. Goss). Scheduling use of space in the building is becoming a concern. It is a continuing balancing act between renting out the facility to outside groups which provides needed income and supporting church programs.

Annual Plan – Restoration and Renovation (J. Voytek). Options regarding steps to be taken after the denial of the grand request are being explored.

Managers Report (C. Weiss). We are becoming UUA West. Two UUA conferences will be held here in February, the UU Interweave Conference and the UU Asian Pacific-Slender Caucus. The Payroll audit went fairly smoothly, it was found that custodial personnel were not properly classified and a fine of \$300 was levied. The December books, year-end, have not yet closed but will on Friday.

Minister's Report (C. Daniel). The Community Learning Day was well organized and no negative comments received. Staffing for the Children's Religious Education Program continues to be a major problem and she is looking for ways to involve more people.

Minister's Report (K. Huff). Pastoral needs are very high at this time. Compassion is needed toward both staff and members. Twelve new members have been welcomed into the congregation. It is recommended that Board members make an effort to meet and welcome these people. The Board agreed that this was a good idea. Kathy will e-mail Board members a list of these individuals.

Board Nominees. Carol Galante, Jane Voytek and Kathy Huff are working on the list of nominees.

Minutes of previous meeting were approved as presented.

Bin Items were discussed and edited.

Meeting adjourned at 9:25 p.m.

Respectfully submitted,
Eva Bunce, Scribe